Self appraisal report for Year (2023-24)

Auditor Agency: Sunil Dutt(National Institute of Technical Teachers Training & Research (Ministry of Education, Govt. of India), Sector-26, Chandigarh 160 019 (India).)

Ministry Name: Ministry of Earth Sciences

Department Name:

Public Authority Name: Centre for Marine Living Resources and Ecology

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions a	and duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	www:/cmlre.g ov.in	Fully Met	1.28	https://www.c mlre.gov.in/; h ttps://www.cm re.gov.in/right- to-information
1.1.2	Head of the organization	Fully Met	1.28	1.28	www:/cmlre.g ov.in	Fully Met	1.28	Same as above
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	www:/cmlre.g ov.in	Fully Met	1.28	Same as above; https:// www.cmlre.go v.in/about-us/ vision-mission
1.1.4	Function and duties	Fully Met	1.28	1.28	www:/cmlre.g ov.in	Fully Met	1.28	Same as above; https:// www.cmlre.go v.in/about- us/mandate
1.1.5	Organization Chart	Fully Met	1.28	1.28	www:/cmlre.g ov.in	Fully Met	1.28	Same as above; https://

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								www.cmlre.go v.in/about-us/ organization- structure-0
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	www:/cmlre.g ov.in	Fully Met	1.28	https://www.c mlre.gov.in/ab out-us/about- cmlre; https:// www.cmlre.go v.in/about-us/f ormer- directors
1.2	Power and duties of its officers and employee	s[Section 4	(1) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	https://www.c mlre.gov.in/rig ht-to- information
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above
1.2.4	Exercised	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above
1.2.5	Work allocation	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above
1.3	Procedure followed in decision making proce	ss [Section	4(1)(b)(iii)]				
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	https://www.c mlre.gov.in/rig ht-to- information
1.3.2	Final decision making authority	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	https://www.c mlre.gov.in/rig ht-to- information
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	www:/cmlre.g ov.in	Fully Met	1.54	Same as above
1.5	Rules, regulations, instructions manual and r	ecords for d	ischargin	g function	s[Section 4(1)	(b)(v)]		
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	www:/cmlre.g ov.in	Fully Met	1.92	https://www.c mlre.gov.in/rig ht-to- information
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	www:/cmlre.g ov.in	Fully Met	1.92	Same as above
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	www:/cmlre.g ov.in	Fully Met	1.92	Same as above; CMLRE, Kochi is advised to pro vide/upload

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								complete detail
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	www:/cmlre.g ov.in	Partially Met	0.96	CMLRE, Kochi is advised to pro vide/upload complete detail
1.6	Categories of documents held by the auth	ority under its	control[Se	ection 4(1)	(b) (vi)]			
1.6.1	Categories of documents	Fully Met	3.85	3.85	www:/cmlre.g ov.in	Fully Met	3.85	https://www.c mlre.gov.in/rig ht-to- information
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	www:/cmlre.g ov.in	Fully Met	3.85	Same as above
1.7	Boards, Councils, Committees and other E	Bodies constitu	ted as pa	rt of the Pu	ublic Authority	[Section 4(1)	(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	www:/cmlre.g ov.in; RTI section	Fully Met	0.96	https://www.c mlre.gov.in/rig ht-to- information
1.7.2	Composition	Fully Met	0.96	0.96	www:/cmlre.g ov.in; RTI section	Fully Met	0.96	Same as above
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	www:/cmlre.g ov.in; RTI section	Fully Met	0.96	Same as above
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	www:/cmlre.g ov.in; RTI section	Fully Met	0.96	Same as above
1.7.5	Powers and functions	Fully Met	0.96	0.96	www:/cmlre.g ov.in; RTI section	Fully Met	0.96	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	www:/cmlre.g ov.in; RTI section	Fully Met	0.96	Same as above
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	www:/cmlre.g ov.in; RTI section	Partially Met	0.48	CMLRE, Kochi is advised to pro vide/upload complete detail
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	www:/cmlre.g ov.in; RTI section	Partially Met	0.48	Same as above
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	www:/cmlre.g ov.in; RTI section	Fully Met	3.85	https://www.c mlre.gov.in/rig ht-to- information
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	www:/cmlre.g ov.in; RTI section	Fully Met	3.85	Same as above
1.9	Monthly Remuneration received by officers &	employees	including	system of	compensatio	n[Section 4(1) (b) (x)]	
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	www:/cmlre.g ov.in; RTI section	Fully Met	3.85	https://www.c mlre.gov.in/rig ht-to- information
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	www:/cmlre.g ov.in; RTI section	Fully Met	3.85	Same as above
1.10	Name, designation and other particulars of pu		ation offic	ers[Sectio				
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	www:/cmlre.g ov.in; RTI section	Fully Met	3.85	https://www.c mlre.gov.in/rig ht-to-

r. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								information
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	www:/cmlre.g ov.in; RTI section	Fully Met	3.85	Same as above
1.11	No. Of employees against whom Disciplinary	action has be	en prop	osed/ take	n(Section 4(2))		
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	www:/cmlre.g ov.in; RTI section	Fully Met	3.85	https://www.c mlre.gov.in/rig ht-to- information
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	www:/cmlre.g ov.in; RTI section	Fully Met	3.85	Same as above
1.12	Programmes to advance understanding of RT	(Section 26)						
1.12.1	Educational programmes	Partially Met	1.92	0.96	www:/cmlre.g ov.in; RTI section	Fully Met	1.92	https://www.c mlre.gov.in/rig ht-to- information
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Met	1.92	0	empty	Fully Met	1.92	Same as above
1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	www:/cmlre.g ov.in; RTI section	Fully Met	1.92	Same as above
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	www:/cmlre.g ov.in; RTI section	Fully Met	1.92	Guidelines on RTI are updated and published on regular intervals; Last update is as on 15.05.2024
1.13	Transfer policy and transfer orders[F No. 1/6/2	011- IR dt. 15	5.4.2013					
1.13.1	Transfer Policy And Transfer Orders[F No.	Fully Met	7.69	7.69	www:/cmlre.g	Partially Met	3.85	https://www.c

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	1/6/2011- IR Dt. 15.4.2013]				ov.in; RTI section			mlre.gov.in/rig ht-to- information; CMLRE, Kochi is advised to pro vide/upload complete detail
Total			100	96		100	94	
2	Budget and Programme							
2.1	Budget allocated to each agency including all 4(1)(b)(xi)]	plans, propo	sed exp	enditure a	nd reports on	disburseme	ents made (etc.[Section
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	www:/cmlre.g ov.in; RTI section ov.in; RTI section	Fully Met	10.00	https://www.c mlre.gov.in/rig ht-to- information
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	www:/cmlre.g ov.in; RTI section ov.in; RTI section	Fully Met	10.00	Same as above
2.1.3	Proposed expenditures	Fully Met	10	10.00	www:/cmlre.g ov.in; RTI section ov.in; RTI section	Fully Met	10.00	Same as above
2.1.4	Revised budget for each agency, if any	Partially Met	10	5.00	www.cmlre.g ov.in; RTI section	Fully Met	10.00	Same as above
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	www:/cmlre.g ov.in; RTI section ov.in; RTI section	Fully Met	10.00	Same as above

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2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.2012)						
2.2.1	Budget	Fully Met	16.67	16.67	www.cmlre.g ov.in; RTI section	Fully Met	16.67	https://www.c mlre.gov.in/rig ht-to- information
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	www.cmlre.g ov.in; RTI section	Fully Met	16.67	Same as above
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	procurement through CPP and GeM portal	Fully Met	16.67	Same as above; CMLRE, Kochi is advised to pro vide/upload complete detail
2.3	Manner of execution of subsidy programme [S	Section 4(i)(b)(xii)]					
2.3.1	Name of the programme of activity	Not Applicable	:0	0	empty	Not Applicable	0	As per CMLRE, Kochi, it is NOT applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
2.3.5	Physical and financial targets of the programme	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
2.4	Discretionary and non-discretionary grants [F	No. 1/6/2011	IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable		0	empty	Not Applicable	0	As per CMLRE, Kochi, it is NOT applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable		0	empty	Not Applicable		Same as above
2.5	Particulars of recipients of concessions, perm	its of authoriz	zations	granted by	y the public at	uthority[Sectio	n 4(1) (b)	(xiii)]
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	• 0	0	empty	Not Applicable	0	As per CMLRE, Kochi, it is NOT applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of	Fully Met	50	50.00	www.cmlre.g ov.in; RTI	Fully Met	50.00	https://www.c mlre.gov.in/rig

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	both houses of the parliament.				section			ht-to- information				
Total			150	145		150	150					
3	Publicity Band Public interface											
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the											
	formulation of policy or implementation there	of [Section 4(1)(b)(vi	i)] [F No 1/	6/2011-IR dt	t. 15.04.2013]						
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	e0	0	empty	Fully Met	12.50	https://www.c mlre.gov.in/rig ht-to- information				
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	9 0	0	empty	Not Applicable	• 0	As per CMLRE, Kochi, it is NOT applicable				
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	e0	0	empty	Not Applicable	0	Same as above				
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	90	0	empty	Not Applicable	eO	Same as above				
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	90	0	empty	Not Applicable	eO	Same as above				
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	90	0	empty	Not Applicable	0	Same as above				
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	e0	0	empty	Not Applicable	• 0	Same as above				
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	e0	0	empty	Not Applicable	•0	Same as above				

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3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	90	0	empty	Not Applicable	0	Same as above
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	€0	0	empty	Not Applicable	0	Same as above
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	90	0	empty	Not Applicable	0	Same as above
3.2	Are the details of policies / decisions, which a	ffect public, in	nformed	to them[S	Section 4(1) (c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year		e0	0	empty	Not Applicable	0	As per CMLRE, Kochi, it is NOT applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process		e0	0	empty	Not Applicable	0	Same as above
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	e0	0	empty	Not Applicable	0	Same as above
3.3	Dissemination of information widely and in su	ch form and r	nanner	which is e	asily accessib	le to the publi	c [Sectio	n 4(3)]
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	through website; www.cmlre.g ov.in		50.00	https://www.c mlre.gov.in/; h ttps://www.cml re.gov.in/right- to-information
3.4	Form of accessibility of information manual/ h	andbook[Sec	tion 4(1)(b)]				
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	www:/cmlre.g ov.in; RTI section	Fully Met	25.00	https://www.c mlre.gov.in/rig ht-to-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								information
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	available in Library section	Fully Met	25.00	Same as above
3.5	Whether information manual/ handbook availa	ble free of c	ost or no	t [Section	4(1)(b)]			
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	www.cmlre.go v.in RTI section, distributing material during Exhibition, seminars etc.	Fully Met	25.00	https://www.c mlre.gov.in/rig ht-to- information
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	1.Monograph 2. MLR Atlas available in Library	Fully Met	25.00	Same as above
Total			150	150		163	163	
4	E-Governance							
4.1	Language in which Information Manual/Handb	ook Availab	le [F No.	1/6/2011-II	R dt. 15.4.2013]		
4.1.1	English	Fully Met	14.29	14.29	www.cmlre.go vwww.cmlre.g ov.in; Library section		14.29	https://www.c mlre.gov.in/rig ht-to- information
4.1.2	Vernacular/ Local Language	Not Met	14.29	0	empty	Partially Met	7.15	CMLRE, Kochi is advised to pro vide/upload Information M anual/Handbo ok in Hindi
4.2	When was the information Manual/Handbook	last undated	21E No. 1	/6/2011-IP	dt 15 / 20131			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	www.cmlre.go v ; RTI section	Fully Met	28.57	15.05.2024
4.3	Information available in electronic form[Section	on 4(1)(b)(xi	v)]					
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	www.cmlre.g ov.in; RTI section; Library section	Fully Met	9.52	https://www.c mlre.gov.in/rig ht-to- information
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	www.cmlre.g ov.in; RTI section; Library section; Administration section	Fully Met	9.52	Same as above
4.3.3	Location where available	Fully Met	9.52	9.52	www.cmlre.g ov.in; Library section; administration section	·	9.52	Same as above
4.4	Particulars of facilities available to citizen for	obtaining ir	nformatio	n[Section 4	1(1)(b)(xv)]			
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	www.cmlre.g ov.in; RTI section	Fully Met	7.14	https://www.c mlre.gov.in/rig ht-to- information
4.4.2	Details of information made available	Fully Met	7.14	7.14	www.cmlre.g ov.in; RTI section	Fully Met	7.14	Same as above
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	www.cmlre.g ov.in; RTI section	Fully Met	7.14	Same as above
4.4.4	Contact person & contact details (Phone, fax	Fully Met	7.14	7.14	www.cmlre.g	Fully Met	7.14	Same as

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	email)				ov.in; RTI section			above
4.5	Such other information as may be prescribed	under Sect	ion 4(i) (b)(xvii)				
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	www.cmlre.g ov.in; RTI section	Fully Met	3.57	https://www.c mlre.gov.in/rig ht-to- information
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	www.cmlre.g ov.in; RTI section	Fully Met	3.57	Same as above
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	See CMLRE website; www.cmlre.g ov.in	Fully Met	3.57	Same as above
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	See CMLRE website; www.cmlre.g ov.in	Fully Met	3.57	Same as above
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	See CMLRE website; www.cmlre.g ov.in; RTI section; CPP and GeM portal available	Fully Met	3.57	Same as above
4.5.6	Annual Report	Fully Met	3.57	3.57	Input giving to MoES, see w ww.moes.gov in		3.57	Same as above
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	See www.cmlre.g	Fully Met	3.57	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ov.in; RTI section			
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Partially Met		1.79	See www.cmlre.g ov.in; RTI section	Partially Met	1.79	CMLRE, Kochi is advised to pro vide/upload complete detail
4.6	Receipt & Disposal of RTI applications & appe	eals [F.No 1/6	/2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	See www.cmlre.g ov.in; RTI section	Fully Met	14.29	https://www.c mlre.gov.in/rig ht-to- information
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	See www.cmlre.g ov.in; RTI section	Fully Met	14.29	Same as above
4.7	Replies to questions asked in the parliament[Section 4(1)(c	1)(2)]					
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	input giving to MoES; see w ww.moes.gov. in		14.29	https://www.c mlre.gov.in/rig ht-to- information; CMLRE, Kochi is advised to pro vide/upload complete detail
Total			200	184		200	177	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	[F.No. 1/2/20	16-IR dt.	17.8.2016	F No. 1/6/201	1-IR dt. 15.4.2	013]	
5.1.1	Name & details of - (a) Current CPIOs & FAAs,	Fully Met	20	20.00	See	Fully Met	20.00	https://www.c

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	(b) Earlier CPIO & FAAs from 1.1.2015				www.cmlre.g ov.in; RTI section			mlre.gov.in/rig ht-to- information
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	See www.cmlre.g ov.in; RTI section;10/07/202	Fully Met	20.00	02.08.2023: ht tps://www.cml re.gov.in/sites/ default/files/up loadfiles/RTIA udit22-23.pdf
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Fully Met	20	20.00	See www.cmlre.g ov.in; RTI section	Fully Met	20.00	https://www.c mlre.gov.in/rig ht-to- information
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	Partially Met	10.00	CMLRE, Kochi is advised to pro vide/upload complete detail
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	See www.cmlre.g ov.in; RTI section	Fully Met	20.00	https://www.c mlre.gov.in/rig ht-to- information
Total			100	80		100	90	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have	ve minimum	resort to	use of RT	I Act to obtain	information		
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	www:\cmlre.g ov.in; RTI section	Fully Met	25.00	https://www.c mlre.gov.in/;; https://www.c mlre.gov.in/rig ht-to- information

Sr. No	Details of disclosure	Category	Marks	Obtained	Remarks	Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL
6.2	Guidelines for Indian Government Websites Secretariat Manual of Office Procedures (CS Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	the home page of CMLRE Website (www :\cmlre.gov.in) in the footer section		12.50	https://www.c mlre.gov.in/rig ht-to- information; h tps://cmlre.go v.in/sites/defa ult/files/upload files/cmlre_std c.pdf; It is advised to apply for its renewal
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	At right side bottom of CMLRE Website	Fully Met	12.50	Same as above
Total			50	50		50	50	
Grand	Total		750	705		763	724	